

**City of Middleton
Board Meeting Agenda
4/15/2024**

1. Call meeting to order.
2. Approve the minutes from the March 18, 2024 meeting.
3. Approve bills paid in March, 2024.
4. Update on Tennessee Downtowns program. Kim Parks (Main Street Director with Tennessee Department of Economic and Community Development) telephoned Jimmy to advise Middleton was **not awarded** the grant this time around. She said the grant is very competitive and to be sure to reapply. She stated lots of communities applied 2-3 times before being awarded. Jimmy told her it was 3 attempts on the BlueCross Healthy Places grant before Middleton being awarded for the playground we now have. Advised we would be trying again.
5. Jill Holland with Southwest Tennessee Development District would like to address the board in regard to benefits of SWTDD. She had assisted with the grant process of the Tennessee Downtowns program and she was present at the J.P. Shelly & Sons celebration when Tennessee Department of Economic and Community Development recognized Shelly's for being one of the businesses in Tennessee that has remained open for more than 100 years.
6. Fire Department Report.
7. Resolution 2024-02 – this plan will supersede the previous plan that was passed a few years ago.
8. Police Department Report.
9. Utility Report.
10. Utility rate study update. Jimmy spoke with Dewayne Culpepper, Senior Wastewater Specialist with **TAUD**. Mr. Culpepper stated **TAUD had stopped accepting any new request for rate studies** because of the backlog they currently have. Jimmy also spoke to Steve Wyatt, the Utility Operations Consultant with **MTAS**, back in March, and he stated they were waiting on their attorney to revise a letter of agreement and he would have to get back with us when the agreement was finalized and then later received an email April 11th from Mr. Wyatt stating “MTAS would not be submitting any rate study contracts until the system is able to process them and they have not told a date when we can submit them”. Steve also stated, as had the Finance & Accounting Program Manger Eric Spencer, they only performed water and sewer rate studies (not natural gas) and the cost would be **capped at \$5,000.00**. We also received a quote from Buddy Petty with **RateStudies** in the amount of **\$12,000.00 for water & sewer only**. Then on 4/12/2024, as per a phone conversation Jimmy had with Jim Marshall with **Jackson Thornton**, their cost estimate of **\$7,500 for each utility, for a total estimate of \$20,000**. **Hussey Gay Bell** was contacted and they quoted **\$3,500.00 for water & sewer or \$5,750 for water, sewer, and natural gas, a difference of \$2,250.00**. To which company would the board like to choose for a rate study and exactly what utilities?

TAUD:	Stopped accepting applications
MTAS:	Not accepting rate study applications presently
RateStudies:	\$12,000.00 for Water & Sewer

Jackson Thornton: \$7,500 for each,
HusseyGayBell: \$3,500.00 for Water & Sewer or \$5,750.00 for Water, Sewer, and Natural Gas. (\$2,250 for Natural Gas)

11. At this point, there has been only one quote received in relation to a lean to building that is to be constructed at **Middleton Fiberglass**. The quote is from Eddie Darling Construction in the amount of \$10,700. Our purchasing policy states for bids over \$10,000 that the process is to have public advertising with sealed bids to be received. Mr. Johnny Lanier has provided a cost estimate of what he is planning on spending with his part of the addition (no cost to the city), coming to a total of \$6,400.00. Some other contractors were contacted, but were sometime out as far as getting to it.
12. The union (BoilerMakers) would like to use the community center for family day sometime in June. What are the wishes of the board in regard to the charge amount, the industrial rate or the normal rate?
13. Whitney Cox (acct#2-0199) had a catastrophic leak in January and leak has been repaired. Average usage 1,973 gallons. Asking for a sewer adjustment of \$157.27 and a water adjustment of \$149.93.
14. Hidden Potential LLC c/o Karen Lanier (acct#2-0701-01) had a catastrophic leak and has been repaired. Average water usage 27 gallons. Asking for a sewer adjustment of \$112.03, already paid account in full.
15. United States Post Office (acct#2-0657) – we received their utility payment 3/25/2024, no postmark, check dated 3/4/2024. Teri had spoken with the post master at the end of February and he had stated the “check was in the mail”. Asking for a credit for late charges incurred due to late receipt: water-\$5.48, sewer - \$5.75, sanitation - \$4.46, and natural gas - \$14.76, for a total of \$30.45 in late charges.
16. Dogwood Apartments (acct#2-1769) – we received their utility payment 3/25/2024, postmarked 3/7/2024, asking for a credit for late charge on sewer - \$0.03.
17. Dogwood Apartments (acct#2-1772) – we received their utility payment 3/25/2024, postmarked 3/7/2024, asking for a credit for late charge on sewer - \$0.33.
18. Dogwood Apartments (acct#2-1775) – we received their utility payment 3/25/2024, postmarked 3/7/2024, asking for a credit for late charges: water - \$3.11, sewer - \$4.37, and sanitation - \$1.17, for a total of \$8.65 in late charges.
19. Dogwood Apartments (acct#2-1782) – we received their utility payment 3/25/2024, postmarked 3/7/2024, asking for a credit for late charge on sewer - \$0.56.
20. David Barker (acct#4-0745-14) - we received their utility payment 3/25/2024, postmarked 3/9/2024, asking for a credit for late charge on natural gas - \$9.33.
21. David Barker (acct#4-0751-12) - we received their utility payment 3/25/2024, postmarked 3/9/2024, asking for a credit for late charge on natural gas - \$8.31.
22. Public comment period for matters germane to items on the agenda.
23. Distribute revenue and expense report.
24. Adjourn meeting.