

**City of Middleton
Board Meeting Agenda
5/20/2024**

1. Call meeting to order.
2. Approve the minutes from the April 15, 2024 meeting.
3. Approve bills paid in April, 2024.
4. Fire Department Report. Also, the fire department would like to move forward with purchasing four sets of backpacks at a cost of \$7,400.00 each, four face pieces at a cost of \$390.00 each, four MSA bottles at a cost of \$1,200.00 each, two spare batteries at \$400.00 each, 1 battery charger at \$800.00, and four spare MSA bottles at \$1,200 each, for a total cost of \$42,360.00. If this passes, it will supersede the motion that was made at the February 20, 2024 meeting in regard to the fire department purchase that was authorized. Plans are that after the beginning of the new calendar year to purchase four more backpacks, four more face pieces, four spare MSA bottles, and two spare batteries.

There is also a desire to have new internet service at the fire department. Jimmy & Kevin spoke with Ronnie Simpson in regard to the service. At this time it would be good to have internet established at the community center and police department also. Ronny is thinking the cost would be approximately \$1,800 for the point-to-point modules (radio), routers, and labor. And additional cost may be if a lift is brought in to attach radio higher on the tower. Estimated cost of lift for a day being \$250.00. After installation here would be not monthly fees.

5. Police Department Report.
6. Utility Report.
7. At the March meeting a purchase order and estimate from BAM was presented. As the estimate dated 3/4/2024, and purchase order showed, a motion was passed for the emergency purchase for the amount of \$21,902.00 to rebuild the pump at the lagoon. Since that board meeting, BAM has sent an invoice in the amount of \$5,979.36, dated 4/3/2024 for the work that was performed 2/20/2024-2/21/2024 for the service call, and pulling the pump, to establish what the issue was with the pump. Then an invoice dated 4/23/2024 was received in the amount of \$21,902.00, the original estimate amount that was dated 3/4/2024, for the actual rebuild. Then, an invoice dated 4/23/2024 in the amount of \$3,102.92 for 'extensive electrical troubleshooting' was received. Need a motion to approve the additional invoices based upon an emergency situation, all invoices have been paid. Pumps are operating. Total cost being \$30,984.28.
8. At the March 18, 2024 meeting, Ordinance 2024-05 (Occupational Safety and Health Program Plan) had the second reading for approval. When Jimmy sent the approved ordinance to Tennessee OSHA, they informed him that the entire 20 pages needed to be included. What was seen and approved was to the date and signature lines, assumed that was all that was needed. This will be an amendment to the before mentioned ordinance and will be the first reading again.
9. The employer contribution rate for Tennessee Consolidated Retirement System (TCRS) is recommended to remain at 9.92% for the fiscal year, July 1, 2024 through June 30, 2025. Is there a motion to approve the stated rate?

10. The certified tax rate of 0.6803 per \$100 assessed value, (same as last year). Is there a motion to approve this tax rate for the 2025 fiscal year?
11. First reading of Budget Amending Ordinance 2024-06.
12. First reading of Ordinance 2025-01 Annual Fiscal Budget.
13. First reading of Ordinance 2025-02 Annual Capital Expenditures.
14. First reading of Ordinance 2025-03 Annual Utility Rates. Water and Sewer rates show an 11% increase recommended by a utility rate study performed by Hussey Gay Bell. They also recommend an 11% rated increase for 2026 and cost of living increases after that. The sewer rates increased from 105% of the water charge to 115% of the water charge due to the fact sewer expense comprises approximately 55% of the overall expense associated with the water/sewer system. Also, solid waste fees have increased by 10% due to increases in overall inflation.
15. Dogwood Apartments (acct#2-1766) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$0.30, sewer - \$1.55, and sanitation - \$1.17, for a total of \$3.02 in late charges.
16. Dogwood Apartments (acct#2-1767) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: sewer - \$0.81.
17. Dogwood Apartments (acct#2-1771) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$1.02, sewer - \$1.92, and sanitation - \$1.17, for a total of \$4.11 in late charges.
18. Dogwood Apartments (acct#2-1773) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$0.73, sewer - \$1.72, and sanitation - \$1.17, for a total of \$3.62 in late charges.
19. Dogwood Apartments (acct#2-1774) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$1.20, sewer - \$2.18, and sanitation - \$1.17, for a total of \$4.55 in late charges.
20. Dogwood Apartments (acct#2-1775) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$3.18, sewer - \$3.61, and sanitation - \$1.17, for a total of \$7.96 in late charges.
21. Dogwood Apartments (acct#2-1776) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$0.22, sewer - \$1.55, and sanitation - \$1.17, for a total of \$2.94 in late charges.
22. Dogwood Apartments (acct#2-1777) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$0.15, sewer - \$1.55, and sanitation - \$1.17, for a total of \$2.87 in late charges.
23. Dogwood Apartments (acct#2-1778) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$0.66, sewer - \$2.06, and sanitation - \$1.17, for a total of \$3.89 in late charges.

24. Dogwood Apartments (acct#2-1779) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$2.00, sewer - \$2.30, and sanitation - \$1.17, for a total of \$5.47 in late charges.
25. Dogwood Apartments (acct#2-1781) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$0.51, sewer - \$1.81, and sanitation - \$1.17, for a total of \$3.49 in late charges.
26. Dogwood Apartments (acct#2-1782) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: sewer - \$0.13.
27. Dogwood Apartments (acct#2-1784) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$1.35, sewer - \$2.17, and sanitation - \$1.17, for a total of \$4.69 in late charges.
28. Dogwood Apartments (acct#2-1785) – we received their utility payment 4/19/2024, postmarked 4/5/2024, asking for a credit for late charges: water - \$0.21, sewer - \$1.55, and sanitation - \$1.17, for a total of \$2.93 in late charges.
29. Public comment period for matters germane to items on the agenda.
30. Distribute revenue and expense report.
31. Adjourn meeting.